

APPLICATION FOR EMPLOYMENT

All applicants will be considered for employment without regard to race, religion, color, sex, national origin, age, marital or veteran status, medical condition or handicap, or any status protected by law. We are an Equal Opportunity Employer.

PERSONAL (Please Print) Date _____

Name _____ Soc. Sec. # _____
Last First Middle

Address _____
No. Street City State Zip

(Circle Selection)

Telephone No. _____ Referred by: Our Advt. Emp. Agency Friend/Relative No Reference

Are you over 18 years of age? Yes No If NO, a work permit will be required.

Are you legally eligible for employment in the United States? Yes No (if hired, verification will be required by law)

Position(s) applying for _____ Full Time Part Time

If part time, please specify available hours: Mon. _____ to _____ Tues. _____ to _____
 Wed. _____ to _____ Thurs. _____ to _____ Fri. _____ to _____ Sat. _____ to _____
 Sun. _____ to _____

Date available to start work: _____ / _____ / _____ Salary or Wages desired \$ _____ Hr. Wk.

Have you worked for us before? Yes No If YES, when? _____ Position _____

Indicate special qualifications or skills _____

EDUCATION	Name & Location of School	Course of Study	Years Completed	Did you Graduate?
Elementary:				
High School:				
College:		Major: _____ Degree: _____		
Other:				

Are you employed at the present time? Yes No If hired, will you work overtime if required? Yes No

Have you ever been bonded in prior employment? Yes No If YES, list name(s) of employer(s): _____

Have you every been convicted of a crime (excluding misdemeanors and traffic offenses)? Yes No
 If YES, list convictions: (A conviction does not necessarily disqualify an applicant). _____

PRIOR EMPLOYMENT (Start with most recent employer)

Employer: _____ Phone: _____	From: _____ To: _____
Address: _____	Position: _____
Duties: _____	Supervisors Name: _____
	Starting Salary/Wages: _____
Reason for leaving: _____	Final Salary/Wages: _____
Employer: _____ Phone: _____	From: _____ To: _____
Address: _____	Position: _____
Duties: _____	Supervisors Name: _____
	Starting Salary/Wages: _____
Reason for leaving: _____	Final Salary/Wages: _____
Employer: _____ Phone: _____	From: _____ To: _____
Address: _____	Position: _____
Duties: _____	Supervisors Name: _____
	Starting Salary/Wages: _____
Reason for leaving: _____	Final Salary/Wages: _____

MILITARY SERVICE

Branch of Service	From	To	Address	Dare Discharged

PERSONAL REFERENCES

Name	Address	Years Known	Telephone

The above information is true and complete to the best of my knowledge. Should I be employed by the Company, any misrepresentation or false statement contained herein may be considered cause for possible dismissal. The Company has permission to obtain all necessary information from the references I have listed, or any other sources, considering my prior employment, personal history or credit standing and I release all parties from any possible damages resulting from disclosing such information with or without prior written notice to me. I reserve the right to know the names and addresses of any investigative agencies used in order that I may learn the information contained in any reports furnished to the Company.

I understand this application does not constitute an employment contract of any kind. Should I be employed by the Company, I may resign such employment at any time at my discretion with or without prior notice and the Company may terminate my employment at any time at their discretion, with or without cause and with or without prior notice.

Date: _____ Signature of Applicant: _____

DO NOT WRITE BELOW THIS LINE

SUMMARY OF INTERVIEW: _____	

Accepted for employment: YES NO	Position: _____
Starting Rate \$ _____ Per Hour Week	Schedule to start work: _____ / _____ / _____
Interviewed by: _____	Date: _____ / _____ / _____
Approved by: _____	Date: _____ / _____ / _____